

0-10-89

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A GRANT TO THE CITY OF NORTH LITTLE ROCK THROUGH THE FY10 EMERGENCY OPERATIONS CENTER GRANT PROGRAM OF THE U. S. DEPARTMENT OF HOMELAND SECURITY; APPROPRIATING FUNDS FOR THE 25% LOCAL SHARE; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the City of North Little Rock (“the City”) has received official notification from the Arkansas Department of Emergency Management (“ADEM”) that the City has been awarded a grant from the U. S. Department of Homeland Security (“DHS”) under its FY10 Emergency Operations Center Grant Program; and

WHEREAS, there is a need to renovate and equip the existing North Little Rock Emergency Operations Center and 9-1-1 Call Center to better coordinate disaster response with the City’s first responders, other Emergency Operations Centers in the area and first responders of other agencies in Pulaski County (see project description attached hereto as Exhibit “A”); and

WHEREAS, the cost for the renovations and equipment is projected to be \$1,200,000.00 (see budget worksheet attached hereto as Exhibit “B”), with the 75% DHS grant share being \$900,000.00 and the 25% local share being \$300,000.00; and

WHEREAS, the grant proceeds will be disbursed over three years (2010-2012) as follows:

	<u>75 % Federal Share</u>	<u>25% Local Share</u>
1 st Year (6-1-10 – 5-31-11)	\$ 50,000	\$ 25,000
2 nd Year (6-1-11 – 5-31-12)	300,000	125,000
3 rd Year (6-1-12 – 5-31-13)	<u>550,000</u>	<u>150,000</u>
	\$ 900,000	\$ 300,000

WHEREAS, it is in the best interests of the citizens and residents of the City of North Little Rock that the City Council authorize acceptance of the DHS grant and approve appropriation of the 25% local share in the amount of \$300,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That the Mayor is hereby authorized to accept grant funds totaling \$900,000.00, as described herein, from the U. S. Department of Homeland Security under its FY10 Emergency Operations Center Grant Program.

SECTION 2: That the City's 25% matching share of the \$1,200,000.00 project total is hereby appropriated from the Special Projects Fund as follows:

1 st Year (6-1-10 – 5-31-11)	\$ 25,000
2 nd Year (6-1-11 – 5-31-12)	125,000
3 rd Year (6-1-12 – 5-31-13)	<u>150,000</u>
	\$300,000

SECTION 3: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 4: That the provisions of this Ordinance are hereby declared to be severable, and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 5: It is hereby found and determined that the adoption of this Ordinance is immediately necessary to insure the proper and orderly growth of the City of North Little Rock, Arkansas and is necessary for the immediate preservation of the public health, safety and welfare; THEREFORE, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

Mayor Patrick H. Hays

SPONSOR:

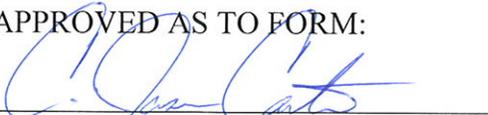
ATTEST:



Mayor Patrick H. Hays

Diane Whitbey, City Clerk

APPROVED AS TO FORM:



C. Jason Carter, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/b

FILED 11:10 A.M. _____ P.M.

BY City Atty Carter

DATE 12-7-10
Diane Whitbey, City Clerk and Collector
North Little Rock, Arkansas

RECEIVED by a Rodge

IX. PROJECT MANAGEMENT

The City of North Little Rock has a strong Mayor form of government with an eight-member City Council. According to State Law, the Mayor (Chief Executive Officer) is designated as the responsible party for managing local disasters and directing, by means of delegation of authority, the overall management of the EOC. During normal operations, the Emergency Response Management Team (composed of the Mayor, the EOC Manager, Fire Chief, Police Chief, local Health Department representative, Public Works Director, School District Superintendent and a representative of Volunteer Services) meet to conduct annual Table Top and Functional Exercises. Day-to-day management of the EOC-911 Center is vested in the EOC Manager by Executive Order of the Mayor.

X. MILESTONES

1. 08-01-2010: Publish Request for Qualifications for Professional Services (EOC Engineering and Design Consultant).
2. 10-01-2010: Award Professional Services Contracts.
3. 03-01-2011: Plans and Specifications completed.
4. 06-01-2011: Bid documents finalized.
5. 07-15-2011: Request for Bids published.
6. 10-15-2011: Bids received.
7. 12-15-2011: Bids awarded.
8. 01-15-2012: Launch Work.
9. 10-01-2012: 75% completion of Work.
10. 01-15-2013: Final Inspection and Project completion.



VI. FUNDING PLAN (See Attached SF-424)

COST CLASSIFICATION:

- 5. Other architectural and engineering fees:**
For EOC architectural and engineering and design services: **\$100,000.00**
- 9. Construction:**
Harden the existing structure to disaster resistant standards; air control systems; lighting and general electricity improvements; emergency electricity generation; EOC furnishing (work stations, etc.), and general overhead and builders profit: **\$550,000.00**
- 10. Equipment:**
Overhead projection; Computer upgrades (server, notebooks, interoperable AWIN improvements and software); EOC furnishings; communications upgrades; life support systems to sustain staff for 72-96 hours: **\$550,000.00**

VII. FUNDING SOURCES

The Department of Emergency Services of the City of North Little Rock, Arkansas is an Administrative Department of the City funded through General Fund appropriations. The City has budgeted and committed to fund all matching (non-federal) required dollars as well as all overruns (if any) encountered. Moreover, the City of North Little Rock has committed to sustain maintenance and operations of the Department of Emergency Services in support of this investment.

VIII. INVESTMENT CHALLENGES

Investment challenges include: (rated medium) assembling a professional team qualified to design and renovate an existing EOC that meet national Best Practices for such engagements, and; (rated high) maintaining a high level of readiness of EOC staff and operations during the renovation of the facility. The City of North Little Rock Department of Commerce and & Governmental Affairs is preparing a request for qualifications (RFQ) to solicit professional services from the region that meet the highest professional Best Practices for such an engagement. Moreover, the EOC Manager, planners and consultants are exploring the use of the City's Mobile Command Unit, the City's Alternate EOC and other measures to militate against EOC operations interruptions that may occur during renovation.

III. NEEDS ASSESSMENT

An in-house assessment was conducted on the existing Emergency Operations Center facility for the City of North Little Rock, December 21st, 2009. Those present for the assessment were Rick Ezell, Emergency Management Coordinator, Joe Smith, Director of Commerce and Government Affairs, Gary Gray, 911 Operations Manager, and Bill Bush, City Maintenance Supervisor. The assessment indicated deficiencies that included, building integrity, room design, furniture and equipment design, proper lighting, internal air control, screens, status boards and interoperable communication equipment. The facility would need to be renovated to accommodate up to twenty-five decision makers, with the ability to share and communicate information in a timely and efficient manner during a disaster. Also it was noted that the existing Emergency Operations Center facility was located adjacent to the second largest Union Pacific Railroad yard in the United States. Thus making it imperative the facility be hardened against a disaster involving hazard materials.

IV. INVESTMENT IMPACT:

The existing facility that is used for the Emergency Operations Center in North Little Rock is a room in the back of the 911 communications center. The room is poorly designed and equipped for an efficient state of the art Emergency Operations Center. The building is an old building and not a hardened structure for disaster resistance. The planning process is to utilize the Emergency Operations Center grant to renovate the facility with a proper hardened design and equip the room with communication equipment to serve the decision makers during a disaster. We will design the room for Emergency Operations Center function and equip with overhead projectors, status board screens, mapping screens, and notebook (Laptop) pads. Also we will install communication equipment to have interoperability with the Arkansas Wireless Information System.

V. PRE-EXISTING PLANNING

At this date architectural plans and permits are not in place. Pre-existing planning has been conducted in-house by city staff. Design criteria to be included in the proposed project will address all deficiencies including: building integrity, room design to facilitate communication and dissemination of information between decision makers, furniture and equipment design, proper lighting, internal air control, screens, status boards and interoperable communication equipment. The facility will be renovated to accommodate up to twenty-five decision makers, with the ability to share and communicate information in a timely and efficient manner during a disaster. Due to close proximity to the second largest Union Pacific Railroad yard in the United States the existing Emergency Operations Center facility will be hardened against a disaster involving a catastrophic event. Planners are currently scoping EOC-911 Center that mitigate against manmade and terroristic threats, flood and wind hazards and seismic events. At this date no action has been taken to mitigate deficiencies or needs identified in the assessment.

I. APPLICANT INFORMATION

INVESTMENT HEADING:

- The North Little Rock 911/EOC Center
- North Little Rock Emergency Operations Center
- Local EOC
- Dun and Bradstreet Number: 075636001
- No FY2009 EOC Grant Funding Received
- No 2010 EMPG Funding allocated toward this project
- Investment Type: Renovation
- Total Cost of Proposed EOC project: \$1,200,000 million
- Requested FY2010 Grant Program Federal Funds:
- $\$1,200,000 / 75\% = \$900,000$
- Grantee matching funds:
- $\$1,200,000 / 25\% = \$300,000$

II. OVERALL PURPOSE OF INVESTMENT:

The Emergency Management and 911 Center in North Little Rock functions as an Emergency Operations Center and 911 Call Center. This investment will be used to renovate and equip the existing Emergency Operations Center, to better coordinate disaster response with our first responders, other Emergency Operations Centers in our immediate area, and first responders of other agencies in Pulaski County. The current facility is poorly designed and equipped to function as an efficient Emergency Operations Center to support Incident Command during a disaster. As one of three Emergency Management agencies in Pulaski County, the City of North Little Rock serves the North Central Arkansas Metropolitan Area during disasters that involve multi-agency response. This may involve a disaster of a natural, military, technological or terroristic threat that could affect a population of 100,000 plus.

